



New
25/4/24

Constitution

1. Name

1.1 The name of the Club shall be Fleet Aces Pickleball Club hereafter referred to as the Club.

2. Membership

2.2 Membership of the Club shall be open to all over 18 years of age.

2.3 The Club shall have at least 4 members. All members are required to pay a membership fee for the year. The committee will set a minimum requirement.

3. Aims and Objectives

The aims and objectives of the Club shall be:

3.1 To promote, encourage and facilitate the playing of the Game in the area of Hampshire / Surrey borders and amongst the community.

3.2 To promote the playing of Pickleball with any surplus funds to be used to that effect; there will be no distribution to members.

3.3 To strengthen the bonds of friendship and respect among Members and to enable mutual recognition in their dealings with each other.

4. Committee

4.1 The Club shall have a committee consisting of at least three members. The following Officers of the Club are required: Chair, Treasurer and Secretary. Other committee roles to be determined by the committee from time to time.

4.2 The role of the committee is to manage all aspects of the Club's administration. The committee shall not work autonomously. Planning activities, buying equipment and administering other Club matters must satisfy the majority of members.

4.3 The committee may invite persons to attend any of its meetings as a participant without the power to vote.

4.4 Any vacancy within the committee shall be filled from the ordinary membership and agreed by committee.

4.5 Any person who has ceased to be a member of committee shall be eligible for re-election at any future time.



Constitution

4.6 No member of the committee, sub-committee or any of the ordinary membership shall receive remuneration from the committee in money or monies worth with the exception of out of pocket expenses.

4.7 The committee will meet at least once a year.

4.8 The committee shall from time to time set or change the Annual Subscription and the Club session match fees payable by the members.

4.9 The Chair shall have the power to call special meetings open to all members which can be held for the purposes of altering the constitution and for considering any matter that should be referred to the members in general. The Chair should call a special meeting at the request of not less than two committee members or not less than four ordinary members.

4.10 Committee members shall not be exempt from paying fees for any Club sessions and Club tournament fees (internal or external).

4.11 Committee members shall not be exempt from paying annual subscriptions.

5. Sub-committee

5.1 The committee may appoint sub-committees for special purposes.

5.2 When setting up sub committees the committee shall determine its terms of reference, compositions and powers.

5.3 Sub-committees shall have a co-ordinator and a recorder.

5.4 Sub-committees shall have the power to co-opt additional persons as and when required.

6. Annual General meetings (AGM)

6.1 The committee shall convene AGMs not more than 15 months after the previous AGM.

6.2 The committee shall be given not less than 21 days notice in writing of the AGM



Constitution

6.3 The AGM shall be publicised to members at least seven days in advance by email or other means.

6.4 At the AGM the full members present shall elect a committee and the Officers of the committee. The committee will determine the voting process from time to time depending on the prevailing situation, including but not limited to a show of hands, a secret ballot, the number of committee members, election en-mass and individual election.

6.5 The Officers of the committee shall hold office until the conclusion of the AGM.

7. Rules of Procedure

7.1 QUORUM: a minimum of three committee members shall be required for business to be agreed at committee meetings and a minimum of half of the committee members and three ordinary members shall form a quorum at an AGM.

7.2 VOTING: every matter, except where this constitution provides otherwise, shall be determined by a majority of members present and voting. In the case of equal votes the chair of the meeting shall have the casting vote.

7.3 MINUTES: Minutes of Annual and other General meetings shall be kept and formally adopted. Decisions of committee and sub-committee meetings will only be recorded by email trail.

8. Finance

8.1 The financial year shall run from 1st January to 31st December each year.

8.2 The Treasurer shall keep proper accounts of the finances of the Club. All incoming funds shall be lodged without deduction to the Club's bank account. All monies raised by or on behalf of the committee shall be applied to further the object of the Club and for no other purpose. All deeds, cheques, bills of exchange, etc, relating to the Club's bank account shall be signed by any designated signatory, who should be a committee member.

8.3 An independent financial examiner elected by the committee shall annually review the accounts of the Club.



Constitution

9. Discipline and appeals

9.1 All complaints regarding the behaviour should be submitted in writing to the Chair.

9.2 Three committee members, chosen at random, will form a Disciplinary sub-committee to meet to hear the complaint within 30 days of a complaint being lodged. The Disciplinary sub-committee has the power to take the appropriate disciplinary action including the termination of membership.

9.3 The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

9.4 There will be a right of appeal to an Appeal sub-committee following disciplinary action being announced. The Appeal sub-committee, formed of three committee members who were not on the Disciplinary sub-committee (where possible), should consider the appeal within 21 days of the Chair receiving the appeal.

10. Alterations to the constitution

10.1 Any alterations to this constitution shall receive the assent of no less than two-thirds of the members present and voting at an AGM or special meeting. Provided that the Chair has received such notice of any alteration in writing no less than 21 clear days before the meeting at which the alteration is proposed.

11. Dissolution

11.1 The committee may be dissolved by a resolution passed by a majority of members present and voting at a special meeting convened for the purpose.

11.2 Any assets remaining after the settling of any debts and liabilities shall be applied towards charitable bodies within Hampshire / Surrey, which have similar aims to those of the committee. Such charitable bodies to be decided and approved by the aforesaid majority.

12. Under 18s players.

12.1 The Club will welcome players aged under 18 (U18s) however they will not be entitled to become members.

12.2 An U18 must be accompanied to all formal and informal Club playing sessions or meetings by a parent or guardian or an adult in loco parentis. For clarity in loco parentis means that a parent may give consent to anyone they wish to take their child to play pickleball. This is an arrangement between the parent and the person taking the child. The person taking the child will be in loco



Constitution

parentis and this requires them to exercise a duty of care that would be provided by a reasonably prudent parent.

12.3 The Club must ensure U18s have reached a level of maturity and skill that enables them to participate in a mixed-age group safely.

12.4 The Club must ensure over-18 participants set a positive example to the younger members in attendance.

We certify that this is a current copy of the constitution of Fleet Aces Pickleball Club Committee, which was adopted at a meeting held on 25th April 2024.

Print name and Signed:

Chair

MARTIN SMITH.

Treasurer

WYN BASSETT

Secretary

RACHEL O'HARA